

Voorhees Township Public Schools DISTRICT ANNUAL REPORT 2022 - 2023 SCHOOL YEAR



Prepared by Susan Donnelly
Submitted to the Voorhees Township Board of Education
August 2023

VOORHEES TOWNSHIP BOARD OF EDUCATION
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Dr. Diane Young, Assistant Superintendent for Curriculum, and Instruction
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Kris Calabria – Voorhees Middle School
Robert Cranmer – Osage Elementary School
Sharon Stallings – Signal Hill Elementary School
Stacey Morris – Kresson Elementary School
Andrew Moskowitz – E.T. Hamilton Elementary School

Assistant Principals

Caitlyn Holloway – Voorhees Middle School
Alecia Inge - Voorhees Middle School
Russel Winsett - Voorhees Middle School
Mary Tadley – Osage Elementary School

Directors and Supervisors

Director Special Services Dr. Melody Alegria
Director Educational Technology..... Bruce Taylor
Supervisor of Special Projects..... Susan Donnelly
Assistant Business Administrator..... Danielle Trucano

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SUPERINTENDENT'S MESSAGE

Dr. Neely Hackett

2022 - 2023

Greetings Voorhees Township Public Schools Community,

I am proud and honored to have completed my first year as the Superintendent of Schools for the 2022-2023 academic year. Voorhees is an exceptional place with an amazing staff, supportive board of education members, and an engaged community.

The 2022-2023 school year was truly remarkable, marked by numerous accomplishments. All decisions made during the year were grounded in the analysis of multiple data points, collaboration meetings with students, staff, parents/guardians, and community stakeholders, as well as the exchange of transparent and real-time information.

A few of the highlights from the 2022-2023 school year include:

1. Conducted Monthly Parent Virtual Workshops covering topics such as reading, district budget, safety protocols, inclusion, and social media.
2. Utilized Atlas to store the district's standards-based curriculum for every subject area, enriched with high-interest resources and materials.
3. Implemented full-day pre-kindergarten, serving approximately 180 preschool students in the upcoming 2023-2024 school year.
4. Development of an Advanced Math program for grades 4 and 5, to be introduced in the 2023-2024 school year.
5. Creation of a K to 5 Spanish Program, complete with a pacing guide, curriculum, and certified Spanish teachers to instruct students in grades 3-5 in the 2023-2024 school year.
6. Coordinated a keyless exterior door system to enhance safety measures for entering and exiting our school buildings, to be initiated in the fall.
7. Appointed Teacher Leaders to facilitate the dissemination of grade level (elementary schools), subject level (middle school), and special education information to ensure consistent practices district-wide.
8. Developed a job description and hired two Instructional Coaches to support teachers in implementing the district's standards-based curriculum.
9. Revised the English as a Second Language program that involved hiring an additional teacher, ensuring that there is now one ESL teacher at every school. Among these teachers, one has been assigned the responsibility of conducting district-wide placement testing, while another has been designated to support preschool teachers in implementing practices tailored to second language learners.
10. Collaborated with the Voorhees Township Police Department to use communication devices to support students with Autism.

11. Created an advanced math program in partnership with Rutgers University for our 8th-grade students, providing a rigorous program that fosters critical thinking and problem-solving skills.
12. Engaged with a professional development vendor to provide coaching and collaboration on the writing process, unpacking writing prompts, and small group instruction.
13. Reviewed and piloted two potential ELA programs for elementary students, with the Reading Wonders program selected for implementation in the 2023-2024 school year for grades K to 2 and in the 2024-2025 school year for grades 3-5.
14. Established a Diversity, Equity, and Inclusion (DEI) Committee, focused on planning activities to recognize and educate our district family on various cultural celebrations.
15. Implemented the first annual 5th-grade Future Vikings Day on Tuesday, June 6, 2023, where all 5th-grade students visited Voorhees Middle School for two hours of bonding activities.
16. Implemented the first annual Inclusive Buddy Day on June 3, 2023, where special education students and their general education buddies collaborated on various team-building activities.
17. Developed a plan to implement after-school clubs and a Student Council in elementary schools for the 2023-2024 school year.
18. Began collaboration with Eastern High School to ensure consistency with our middle school Algebra I program.
19. Completed various infrastructure upgrades across the district, including the installation of safety film on glass doors, restroom renovations, replacement of doors and windows, installation of a basketball court at Osage, renovation of the media center at Osage and Kresson, and ongoing replacement of carpets with tile in classrooms.
20. Conducted four Superintendent Forums during which parents and community members engaged in conversations focused on best practices for instruction, school climate, and safety.

As we approach the start of the 2023-2024 academic school year, I reaffirm my commitment to each of you to work collaboratively, tirelessly, and with a laser-like focus on meeting the academic needs of all students.

My daily practice will reflect this commitment, maintaining high expectations and standards for both myself and the staff, while upholding unwavering integrity and professionalism.

I eagerly anticipate continuing our collaborative partnership and pursuing our shared mission of providing a quality education to the students of Voorhees.

Sincerely,

Dr. Neely Hackett
Superintendent

**Business Office
2022-2023 Annual Report**

**Helen G. Haley, CPA
Business Administrator/
Board Secretary**

2022-2023 ANNUAL REPORT BUSINESS OFFICE
HELEN G. HALEY, CPA
BUSINESS ADMINISTRATOR/
BOARD SECRETARY

Historical Perspective:

In July 2018, with the FY 2019 Appropriations Act, our state aid was reduced by \$337,168 and in March 2019 with the passing of Chapter Law 67, our state aid was reduced by \$189,295 for fiscal year 2019-2020 and \$293,494 for fiscal year 2020-2021. As a result of this law, we anticipated further reductions in state aid over a seven year period. For fiscal year 2021-2022, the decrease was \$318,731. Fiscal year 2021-2022 was the peak year for this decrease based on the formula, so it was expected to taper off through fiscal year 2024-2025. Due to implementing full-day kindergarten (formerly calculated at 50%) and an increase in special education enrollment, the formula caused our state aid to increase for fiscal year 2022-2023 by \$1,357,778. This amount has leveled off for fiscal year 2023-2024 since enrollment is also consistent, so the increase in state aid was approximately \$70,000. Overall, state aid represented approximately 7.9% of our revenue for fiscal year 2021-2022. In fiscal year 2022-2023, the percentage increased to 9.7% of revenue with the increased aid. We have been able to maintain programs while staying within the 2% cap on the local tax levy by utilizing our reserve funds. In September 2022, the District received Preschool Education Expansion Aid of \$1,064,696 as a result of submitting an application for the full-day preschool expansion program. This program will be implemented over a five year period with aid increasing based on preschool enrollment projections. By year five, we are expected to have preschool classrooms available for approximately 500 students.

Fiscal Year 2022-23:

In July 2022, the District was notified that we were eligible to apply for Preschool Expansion Aid (PEA). The application was submitted in August 2022 and approved by the New Jersey Department of Education (NJDOE) in September 2022 for implementation of full-day kindergarten on October 3, 2022. Based on the calculation of our preschool universe, we will need to provide classroom space for approximately 500 students within a five year period. For the first year, we had approximately 70 preschool students which were placed in our classrooms at Kresson Elementary School and one provider location. We will partner with additional providers for fiscal year 2023-2024 in order to provide additional preschool classroom space for year two.

In August 2022, the 10 classroom addition at Kresson Elementary School was completed and a ribbon cutting ceremony was held in October 2022 for the Early Childhood Center which housed kindergarten, preschool and self-contained classrooms. The classrooms were quickly filled once the Preschool Expansion Aid application was approved and full-day preschool was implemented in October 2022. As a result, the next step was to secure more preschool classroom space either by building another addition, acquiring a building and/or partnering with additional local preschool providers. During the year, we worked closely with our architect of record, FVHD to analyze the options, and on May 30, 2023, the Board approved

an Agreement of Sale/Purchase for a potential preschool building, and we are in the due diligence stage. The NJDOE is in the process of reviewing the submission of the building acquisition as well as the submission of the Universal Preschool Facilities Expansion Grant to assist with funding for preschool classroom renovations. We also continued discussions with local preschool providers to partner with our District for the 2023-2024 school year.

Other construction projects that occurred during the year were:

- Replacement of Interior and Exterior Doors
- Osage Media Center Renovations
- Playground for the Early Childhood Center at Kresson Elementary School
- Parking Lot Paving
- Installation of Hard-Surface Flooring
- HVAC Unit Installations

Clark Mathes, Director of Buildings & Grounds and Mark Mignone, Supervisor of Buildings & Grounds continue to do an excellent job managing these projects as well as the numerous annual maintenance responsibilities. In addition, Clark holds a certificate in Project Management, so his expertise in this area has greatly contributed to the timely completion of the Kresson Early Childhood Center for the start of school in September 2022 and other projects that must be completed during summer, winter and spring breaks when the buildings are unoccupied.

In November 2022, we were awarded Safety District of the Year by the BCIP Joint Insurance Fund (JIF). The District also received monetary awards in recognition of our safety programs and claims experience. Mark Mignone conducts various safety training sessions for the maintenance and custodial staff, we attend monthly JIF meetings, and reporting of potential claims is done in a timely manner.

Tricia Malady, Executive Assistant to the Business Administrator, also contributed to the Safety District of the Year award due to the timeliness of our claims reporting since she is involved in the reporting of workers' compensation claims. Tricia also applies for and manages our Wellness Grant that we receive from the Schools Health Insurance Fund (SHIF). This year, she implemented several walking challenges and other wellness related events and incentives. Tricia also attends monthly SHIF meetings and coordinates the renewal of the various health insurance employee benefits.

In January 2023, our Food Service Director, Tina Artusa, received the 2022 Food Service Director of the Year award from Nutri-Serve for her creativity with catering and meals. We were honored that the presentation of this award was held at our Administration Building and we were able to witness the event.

Rob Sidor, Transportation Coordinator, has increased the network of transportation companies that we use and has also reached out to neighboring districts to utilize their buses for sporting events and trips. Transportation routes were added during the year for full-day preschool and we continued the jointure with Eastern Camden County School District for a transportation bid that combined routes that could be tiered in order to provide a cost savings to both districts. In February 2023, we recognized our bus drivers for their service by providing bus-shaped

cookies to bus drivers, bus aides, bus supervisors and front office secretaries. We are in the process of purchasing two buses with COVID funding to be used for sporting events, school trips, etc.

A reorganization of the Business Office was implemented on July 1, 2022. Mark Mignone obtained his Qualified Purchasing Agent certificate in June 2021. The procurement responsibilities were shifted to Mark in addition to his responsibilities as Supervisor of Buildings & Grounds and the coordinator of the district's self-insured insurance and risk program. Tatiana (Tanya) Weinstock transferred into the Accounts Payable position and holds the titles of Accounts Payable/Registrar as well as backup for Transportation. Christine Todd and Regina Disco enter purchase orders for the District and Maintenance as well as maintain vendor files, certificates of insurance, etc. Regina also works closely with Food Service and handles all of the required annual and quarterly forms for school nutrition electronic application and reimbursement system (SNEARS).

Melissa Dammer, Payroll Specialist, processes the semi-monthly payroll, quarterly pension reporting and tax submissions as well as processes W-2s and answers payroll questions from employees as they arise.

Danielle Kirey, Assistant Business Administrator, continues to manage the spending, reporting and reimbursement of the COVID related grants which will be finalized in fiscal year 2023-2024. We were asked by the NJDOE to present at a webinar regarding our use of COVID grants for improvements to HVAC and indoor air quality. In addition, we were fully reimbursed approximately \$600,000 by FEMA for the purchase of the district-wide UVC Disinfection Lighting System due to Danielle's persistence and timely filing with the NJ Office of Emergency Management. Fiscal year 2022-2023 presented several new aid and grant applications that Danielle was an integral part of preparing and submitting. In July 2022, Danielle began working on the Preschool Expansion Aid (PEA) application which permitted the District to implement full-day preschool starting on October 3, 2022. In addition to the initial PEA application, Danielle works on the overall PEA budget and facilitates the provider budgets. In May 2023, Danielle worked with the architect to submit a grant application for the Universal Preschool Facilities Expansions Grant which if awarded would substantially assist with funds for adding preschool classrooms to provide for the projected five hundred students in our preschool universe. Other highlights are receiving the comment of "Excellent work" from the county upon review of the annual budget submission and receiving positive remarks from the annual audit.

Fiscal year 2022-2023 was a year with a significant focus on preschool expansion, including completing our Early Childhood Center addition at Kresson, submitting both the application for Preschool Expansion Aid to provide full-day preschool, and additional grant applications, working with preschool providers and beginning the process of acquiring a building including shared services with another district. We have a great staff of dedicated employees that enjoy new challenges. Much was accomplished and we look forward to the next fiscal year.

Curriculum and Instruction

Dr. Diane Young

Assistant Superintendent

2022 - 2023 District Results

Curriculum and Instruction
Dr. Diane Young
Assistant Superintendent
2022-2023 District Results

During the 2022-2023 school year, instructional staff and administrators worked collaboratively to accomplish the following goals:

- Provide students with high-quality educational experiences that are differentiated and authentic
- Create an accelerated math program at the elementary level to be implemented in September of 2023
- Select a new literacy program from grades K-5
- Create writing benchmark assessments for grades K-8
- Implement the new Social Studies program K-5 and planned for the implementation of a new Social Studies program in grades 6-8
- Plan for new Spanish curriculum for implementation in September 2023

To ensure student success in all areas, teachers used assessment data to inform their instruction and provide differentiated experiences for their students. As has been our mission for many years, Voorhees Township School District staff continued to have high expectations for student academic achievement. During the summer, administrators analyzed the results from the iReady assessments and the New Jersey Student Learning Assessment in literacy and math to evaluate student achievement (See iReady Data and NJSLA Data Below).

Literacy Scores Comparison (Percent on or above grade level/1 year below/2 or more grade levels below)

Hamilton				
<i>Grade</i>	<i>2018-2019-iReady</i>	<i>2020-2021-iReady</i>	<i>2021-2022-iReady</i>	<i>2022-2023 iReady</i>
First	N/A	68/30/2	78/22/0	89/11/0
Second	94/6/0	91/9/0	87/11/2	83/14/2
Third	83/8/9	90/7/3	91/6/2	85/11/4
Fourth	78/22/0	84/16/0	74/22/4	83/15/1
Fifth	75/18/7	67/25/7	74/15/11	70/21/9

Kresson				
<i>Grade</i>	<i>2018-2019-iReady</i>	<i>2020-2021-iReady</i>	<i>2021-2022 iReady</i>	<i>2022-2023 iReady</i>
First	N/A	96/4/0	81/20/0	86/14/0
Second	85/14/1	81/19/0	83/14/3	89/8/3
Third	88/9/4	85/8/7	92/4/4	87/10/3
Fourth	73/26/1	56/33/11	82/15/3	74/23/3
Fifth	63/24/13	67/15/18	66/21/12	70/22/9

Signal Hill				
<i>Grade</i>	<i>2018-2019-iReady</i>	<i>2020-2021-iReady</i>	<i>2021-2022-iReady</i>	<i>2022-2023 iReady</i>
First	N/A	75/22/3	84/16/0	84/16/0
Second	88/10/1	90/10/0	87/11/1	96/4/0
Third	86/7/8	86/7/8	96/4/0	91/9/0
Fourth	78/19/3	75/22/3	75/18/7	82/14/4
Fifth	70/20/10	69/19/13	75/21/4	81/10/10

Osage				
<i>Grade</i>	<i>2018-2019-iReady</i>	<i>2020-2021-iReady</i>	<i>2021-2022-iReady</i>	<i>2022-2023 iReady</i>
First	N/A	76/24/0	76/22/2	86/10/3
Second	78/16/6	78/19/3	74/19/8	84/13/2
Third	86/11/3	83/13/5	79/9/12	77/9/13
Fourth	73/21/7	64/28/7	73/24/4	75/15/9
Fifth	66/22/13	75/19/6	69/18/13	70/27/3

Math Scores Comparison (Number indicates % on or above grade level)

Hamilton			
<i>Grade</i>	<i>2020-2021-iReady</i>	<i>2021-2022- iReady</i>	<i>2022-2023 iReady</i>
First	82/18/0	72/27/1	84/16/0
Second	74/26/0	76/25/0	77/20/3
Third	66/30/5	83/13/4	75/25/0
Fourth	88/11/2	86/11/4	90/8/3
Fifth	78/15/8	75/15/5	79/20/1

Kresson			
<i>Grade</i>	<i>2020-2021-iReady</i>	<i>2021-2022- iReady</i>	<i>2022-2023 iReady</i>
First	73/27/0	79/20/2	78/21/1
Second	72/25/3	73/26/2	90/5/5
Third	67/29/4	87/9/4	77/21/1
Fourth	61/27/13	79/15/6	88/8/5
Fifth	68/24/8	70/19/11	73/17/11

Signal Hill			
<i>Grade</i>	<i>2020-2021-iReady</i>	<i>2021-2022- iReady</i>	<i>2022-2023 iReady</i>
First	67/32/0	82/16/1	77/22/1
Second	87/13/0	81/17/1	92/8/0
Third	75/21/1	79/20/1	78/22/0

Fourth	64/34/1	77/21/1	82/14/5
Fifth	65/27/7	76/21/3	83/10/7

Osage			
Grade	2020-2021-iReady	2021-2022- iReady	2022-2023 iReady
First	63/36/1	67/33/2	66/29/5
Second	65/31/4	49/42/9	72/21/7
Third	67/25/8	69/26/4	71/21/8
Fourth	68/24/8	77/17/7	73/16/10
Fifth	73/21/7	67/23/9	80/14/6

Blue- improved score

Language Arts NJSLA Results															
	Level 1			Level 2			Level 3			Level 4			Level 5		
Grade	2019	2022	2023	2019	2022	2023	2019	2022	2023	2019	2022	2023	2019	2022	2023
3	6%	8%	9%	7%	11%	13%	12%	19%	21%	61%	52%	50%	14%	10%	7%
4	3%	7%	5%	4%	8%	4%	16%	21%	16%	50%	48%	48%	27%	16%	27%
5	3%	5%	4%	6%	8%	5%	19%	17%	15%	56%	57%	55%	17%	13%	21%
6	4%	7%	7%	4%	12%	8%	19%	32%	19%	54%	43%	50%	20%	5%	16%
7	3%	4%	5%	5%	9%	4%	13%	19%	20%	32%	43%	38%	46%	26%	33%
8	3%	8%	3%	7%	8%	4%	17%	14%	10%	39%	40%	44%	35%	29%	39%

Math NJSLA Results															
	Level 1			Level 2			Level 3			Level 4			Level 5		
Grade	2019	2022	2023	2019	2022	2023	2019	2022	2023	2019	2022	2023	2019	2022	2023
3	3%	6%	5%	8%	9%	8%	13%	18%	24%	45%	45%	45%	31%	22%	19%
4	3%	4%	3%	7%	12%	9%	23%	22%	21%	55%	50%	55%	13%	13%	12%
5	3%	7%	3%	12%	15%	13%	19%	23%	22%	52%	41%	44%	15%	15%	17%

6	5%	9%	7%	19%	22%	17%	31%	25%	30%	38%	37%	38%	7%	7%	9%
7	5%	4%	6%	15%	15%	12%	26%	31%	26%	38%	40%	43%	16%	11%	13%
8	20%	18%	21%	16%	28%	24%	28%	32%	27%	35%	21%	25%	.4%	.4%	2%

Blue- improved score

During the 2022-2023 school year, professional development for teachers focused on using data to plan targeted small group instruction. Additionally, writing benchmarks were created and teachers received professional development on The Six Step Writing Process, On Demand Writing, and Using a Rubric to Score Writing and Plan Future Instruction. This was the first year that the district provided teachers in class coaching to support them as they implemented what was learned during the writing workshop. Teachers also received professional development on the new Social Studies Textbook Program. Technology Specialists and STEM teachers received training on the latest digital resources from Apple.

As a district, we continue to work collaboratively to ensure that the Voorhees School District's vision for instruction is realized. Our ability to implement our vision for instruction has been challenging due to the lasting impact of the global pandemic. However, teachers continued to work diligently to provide quality instruction to their students that was targeted and differentiated. In addition to quality instruction, staff and administrators focused on creating a favorable school climate in which students felt safe taking educational risks while developing a love of learning. In Voorhees Township School District, we continue to live our brand each day despite the challenges we face, and we will continue to strive to encourage innovation, to engage all learners, and to inspire lifelong learning!

Innovate, Inspire, Engage

SPECIAL SERVICES

2022 -2023

**Dr. Melody Alegria
Director of Special Services**

SPECIAL SERVICES DEPARTMENT
Dr. Melody Alegria, Director of Special Services

Director of Special Services

The Special Services department includes all services related to the identification and evaluation of potentially disabled students as well as the provision of special education and related services and/or speech language services to students deemed eligible. This department also coordinates home instruction for students unable to attend school on a temporary basis.

Staff members include Child Study Team personnel, teachers, related service providers, instructional associates and home providers. Each team member directly interacts with children and provides consultative services to the school staff and parents.

Child Study Team Services

The function of the Child Study Team is to provide diagnostic, evaluative, consultative, and related services to the school community. CST staff includes 2 full teams serving the preschool and elementary levels. For the middle school team, we have two school psychologists and a learning consultant. Each child study team member evaluates at least one student per week, serves as case manager for approximately 60 students and participates on a committee entitled Response to Intervention. CST personnel provide on-going consultation and support to all staff to facilitate the implementation of IEPs. Related services personnel include: 5 full-time speech therapists as employees; one 60% -time equivalent; one 40% time equivalent as a contracted speech therapist; 2 full time occupational therapists; one 40%-time contracted therapist; one 60% time physical therapist, one 80% time behavior therapist for preschool and elementary schools and one 60%-time contracted behavior specialist for VMS. The district contracted with multiple agencies to provide Registered Behavior Technicians.

Instructional Staff

Teacher/FTIA/PTIA/RBT	Kresson	Hamilton	Osage	SH	VMS	Total
2012-13	6/8	5/10	10/13	10/12	17/12	48/55
2013-14	6/7	5/9.5	9/12	10/12.5	18/10	48/51
2014-15	5/5.5	6/7.5	10/11.5	8/11	19/12.5	48/48
2015-16	6/10	5/8	10/13	8/12	17/13	46/39/17
2016-17	7/5+5	5/5+4	10/10+5	9/10+3	17/7+7	48/37+24
2017-18	7/5+6	7/5+13	10/10+2	10/11+5	17/6+5	50/37+31
2018-19	7/6+5	7/6+13	10/9+2	10/9+5	17/4+5	51/34+30
2019-20	7/6+5/4	7/4+8/3	9/10+1	10/9+6/2	17/7+3/3	50/36+23/12
2020-21	7/6+4/5	8/4+7/4	10/9+1	10/8+4/5	19/2+3/3	54/29+19/18
2021-22	7/8+4/6	10/4+9/9	10/11+3/2	13/6+3/6	15/2+2/6	55/31+21/29
2022-23	13/6+11/12	7/3+2/0	10/8+3/1	10/7+0/8	18/3+2/2	58/27+18/23

There were 116 referrals this year. Of that number 73 were school age and 43 were preschoolers.

Preschool Referrals

Year	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23
Total	63	37	41	56	41	46	62	47	38	45	43

School Age Referrals

E.T. Hamilton	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23
Males	2	6	8	6	5	8	8	3	6	5	15
Females	4	7	8	7	4	4	5	3	5	4	4
Enrollment	454	418	419	412	383	385	398	389	379	525	509
	1.3%	3.1%	3.8%	3.1%	2.3%	3.1%	3.2%	1.5%	2.9%	1.7%	3.7%

Kresson	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23
Males	3	7	11	10	6	12	6	3	2	13	6
Females	8	6	9	6	3	10	3	4	6	3	3
Enrollment	344	314	374	379	398	398	384	385	369	425	514
	3.2%	4.1%	5.3%	4.2%	2.2%	5.5%	2.3%	1.8%	2.2%	3.8%	1.8%
Osage	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23
Males	17	12	21	22	11	11	2	9	9	5	13
Females	6	10	20	7	9	10	17	13	5	11	11
Enrollment	651	655	643	638	606	671	681	696	705	563	549
	3.5%	3.3%	6.3%	4.5%	3.3%	3.1%	2.7%	3.1%	2.0%	2.8%	4.4%
Signal Hill	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23
Males	9	11	23	13	7	12	15	4	6	6	9
Females	7	12	5	11	8	12	13	3	8	8	4
Enrollment	512	499	473	489	484	504	442	486	460	444	452
	3.1%	4.6%	5.9%	4.8%	3.0%	4.7%	6.3%	1.4%	3.0%	3.2%	2.9%
Total Elementary	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23
	1961	1916	1909	1861	1871	1958	1978	1956	1913	1957	2024
	2.9%	3.7%	5.5%	4.1%	2.8%	4%	4%	2.1%	2.5%	2.8%	3.2%
VMS	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23
Males	4	5	18	11	8	8	7	6	4	5	3
Females	6	3	6	2	5	4	4	8	2	2	5
Enrollment	1136	1107	1110	1063	1072	1045	1042	1018	1027	965	957
	.9%	.72%	2.1%	1.2%	1.2%	1.2%	1.05%	1.4%	.6%	.7%	0.8%
Total District Referrals	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23
	66/3097	79/3023	129/3019	91/2981	66/2943	96/3003	142/3020	56/2975	53/2967	62/2997	73/2981
	2.13%	2.6%	4.2%	3%	2.2%	3.1%	4.7%	1.8%	1.8%	2.1%	2.4%

Based on total enrollment as of June 30th

Special Education Enrollment

The New Jersey Administrative Code requires districts to provide services to students with disabilities in either of two categories: Eligible for Special Education and Related Services or Eligible for Speech /Language Services. The following chart outlines enrollment in each of the schools:

Eligible for Special Education/Eligible for Speech Only by School/School Enrollment as of June 2023

	PS	SH	Hamilton	Kresson	Osage	VMS	OD	Total	% of enrollment	
2015	28	47/28/457	43/36/418	36/7/367	49/16/641	139/12/1107	17	359/99/2991	12%/3.3%	15.3%
2016	24	40/32/474	40/34/410	43/14/373	54/16/629	134/11/1055	16	351/107/2943	11.9%/3.6%	15.5%
2017	35	49 /30/484	37/33/383	54/37/398	66/27/606	96/10/1072	17	354/137/2943	12.0%/4.6%	16.6%
2018	48	50 /33/504	46/28/385	63/26/398	57/27/671	88/9/1045	14	366/123/3003	12.1%/4.0%	16.2%
2019	48	62/22/470	53/25/398	56/29 /384	62/19/ 681	90/8/1042	27	393/103/3020	13%/3.4%	16.4%
2020	47	53/32/485	45/31/389	52/32/385	65/19/695	139/12/1018	32	386/126/2975	12.9%/4.2%	17.2%
2021	41	52/28/460	49/23/379	57/27/369	72/15/705	135/8/1027	27	433/101/2967	14.6%/3.4%	18.0%
2022	49	53/38/444	70/30/525	59/35/425	61/15/563	124/7/965	28	444/125/2997	14.8%/4.2%	19.0%
2023	49	65/37/452	44/42/509	60/46/514	72/17/549	133/6/957	27	450/148/2981	15.1%/5.0%	20.1%

Current Status as of June 2023

	2016	2017	2018	2019	2020	2021	2022	2023
Eligible for SERS	363	354	366	393	386	433	444	450
Newly Eligible	71	56	67	72	60	65	77	67
Transfers In	14	39	44	39	29	32	36	19
Graduated	48	49	47	45	44	48	46	40
Moved out	27	23	26	28	28	30	47	28
Declassified	7	9	8	15	13	13	10	15
Eligible for Speech	128	137	123	108	158	101	125	148
District enrollment	2981	2943	3003	3020	2975	2967	2997	2981

Declassifications

	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23
Preschool	3	5	0	0	0	0	4	3	3	0	6
Elem/VMS	14	8	5	7	9	8	11	10	10	10	9
Totals	17	13	5	7	9	8	15	13	13	10	15

Special Education Programs Report for 2021-2022 School Year

The state department of education issued its annual performance report on how well each district met the State Performance Plan Indicators. The report is published each year for the preceding year and addresses *graduation rates, drop-out rates, performance on state assessments, suspensions/expulsions, education environments, preschool Environments, preschool outcomes, parental involvement, disproportionality, child find, early childhood transition, secondary transition, and post- secondary outcomes*. Some areas are not applicable to our district. Of the targets applicable and those that could be measured in light of Covid 19, we met all expectations except for Indicators 11 and 12 focused on Compliance.

Effective oversight and supervision (Indicators 11 and 12) should have been at 100% however due to Covid 19 and the delays that caused, our data shows that 96.34% of the time did we meet target dates for the completion of the referral process and 66.67% of the time children turning 3 exiting Early Intervention were identified and in a preschool program by the age of three. This is lower than usual due to Covid but greater than many of the districts

in Camden County, and an improvement from the 2019-2020 SY. This lower rate is due to the fact that CST members were unable to assess many of the children due to the shut down and because parents did not want children exposed to our evaluators.

K-8	In general education 80% or more Voorhees/State target	In general education between 79%-41% no state target	In general education 40% or less Voorhees/State target	Out of district placement Voorhees/State target
2012-13	59%/48%	28.8%	8.4%/16.5%	3.8%/6.7%
2013-14	57.2%/48%	30.5%	7.3%/16.5	5%/7.6%
2014-15	52.9%/48.5%	35.2%	7.9%/16%	4%/7.4%
2015-16	51.7%/49%	48.3%	7.1%/15.5%	4.2%/7.4%
2016-17	56.2%/49.5%	34.6%	6.5%/15%	2.7%/7.2%
2017-18	53.4%/50%	36%	7.9%/15%	2.7%/7.1%
2018-19	56.2%/49.5%	34.6%	6.5%/15%	2.7%/7.2%
2019-20	50.6%/50.5%	36.4%	8.3%/14%	4.7%/6.9%
2020-21	50.5%/45%	35.97%	9.23%/14.75%	4.32%/6.75%
2021-22	50%/45%	33.87%	11.69%/14.75%	4.44%/6.75%

Ages 3-5	Percent of Preschoolers in inclusive settings 80% of time/state target	Percent of Preschoolers in separate settings/state target	Other (general education + resource)
2012-13	39.5%/42.5%	55.3%/36%	5.2%
2013-14	41.5%/42.5%	56.1%/36%	2.4%
2014-15	39%/43%	53.7%/35.5%	7.3%
2015-16	26.2%/43.5%	59.5%/35%	14.3%
2016-17	55.9%/44%	42.4%/34.5%	1.7%
2017-18	41.1%/44%	46.4%/34.5%	12.5%
2018-19	50%/45%	35.5%/34%	14.5%
2019-20	64.9/46%	35.1%/34%	0%
2020-21	64.1%/47%	33.33%/38.75%	N/A
2021-22	53.13%/47%	46.88%/38.75%	NA

Homebound Instruction

Home Instruction is a service coordinated by the Child Study Team office for students who need to be absent from school for an extended period due to illness, injury or suspension from school. Home instruction may also be provided as deemed appropriate for students with disabilities via the IEP process. This year a home instruction manual was developed and implemented to ensure alignment with QSAC and NJ Code. This manual was reviewed with administrators, school counselors, and child study team members. This year, there were approximately 10 students on intermittent home instruction. Each medical home instruction situation received prior approval by the School District Physician, per the newly developed and implemented Home Instruction Manual and State Guidelines.

Staff Development

For the 2022-2023 school year much of the staff development focused on inclusionary practices for all special education staff. Each month, there was mandatory professional development provided for Special Services staff (Instructional Associates and Administration was also invited). These sessions were led by an inclusion facilitator. We implemented the Buddy Program which matched our Autism and a General Education Class to support inclusive practices.

EDUCATIONAL TECHNOLOGY

2022-2023

Bruce Taylor
Director of Educational Technology

The revised Voorhees Township School District Technology for Digital Learning Plan was completed during the summer of 2020. This three-year plan was submitted to the superintendent in October, 2020 but it was determined that approval by the Board of Education wasn't necessary as district technology plans are no longer required by the state of New Jersey.

All components developed in the plan were reviewed to ensure compliance with guidelines required for funding from the following sources:

- E-Rate funding via compliance with the Telecommunications Act of 1996 and Children's Internet Protection Act (CIPA)

These criteria include the establishment of linkages with the following external plans:

- Future Ready Schools (White House Future Ready Summits)
- Framework for 21st Century Learning (The Partnership for 21st Century Skills)
- National Educational Technology Standards (International Society for Technology in Education – ISTE)
- New Jersey Student Learning Standards, including new 2020 Computer Science and Design Thinking

Linkages have also been identified across many other ancillary plans. These plans, at least in part, serve to determine and reinforce roles and levels of responsibility of individuals, schools and the district as a whole, toward meeting the technology goals in the Voorhees Township School District.

Current corporate partners, technology vendors and various experts were consulted throughout the planning process as solutions for voice, data and video applications were placed under consideration. In addition to the review and selection of technology products and services, opportunities for educational institutions, creative-financing programs, customer support options and product futures were explored. Relationships formed or renewed in this process will continue to serve the district during the incremental implementation of this plan.

The district's main goals for technology initiatives through the year 2023 have been established to meet district technology needs, as identified by the committee, and are set within the eight major areas of the action plan, aligned directly with the Future Ready Framework:

- Curriculum, Instruction, and Assessment
- Use of Time
- Technology, Networks, and Hardware
- Data and Privacy
- Community Partnerships

- Professional Learning
- Budget and Resources
- Empowered, Innovative Leadership

The revised technology plan document serves as a next edition in an evolving process, and it will always be subject to periodic changes as deemed appropriate. This revision incorporates data taken from the following sources, which may be found in the Strategic Planning area in the document:

- Future Ready Schools – NJ Bronze Certification Gap Analysis
- NJTRAx Digital Learning Survey Data – Gap Analysis
- COVID-19 Pandemic: Planning for the Delivery of Remote Education (Lessons Learned)

The Gap Analysis components above were also used by school task force members in the formulation of school-based action plans. These school plans have been incorporated into the larger district plan for easy reference.

New Jersey State Learning Standards (NJSLS) 8.1 Computer Science, 8.2 Design Thinking; and 9.4 Life Literacies & Key Skills will be implemented in the 2022-23 school year.

We are currently working on the 2023-2026 revision - 11th revision to the original document written in 1991. Due to the impact that the COVID-19 pandemic made on our educational priorities and processes for combating learning loss in the past few years – it is our intent to extend the established goals in each school’s digital learning plan for another three years through the term of this plan’s new revision. Beyond focusing on the Future Ready Framework, we are evaluating promising opportunities for Artificial Intelligence (AI) in education, as well as identified risks, and incorporating the available educational technology guidance into our plan. We are thinking about AI in positive ways, including how our teachers can leverage the different tools to help make their everyday tasks easier, which in turn allows them to focus more on the students’ classroom experience. The revised Technology Plan for Digital Learning will be posted on the district’s website once completed: <https://www.voorhees.k12.nj.us/Page/47518>.

ENGLISH AS A SECOND LANGUAGE PROGRAM

2022 2023

ANNUAL REPORT

**Susan Donnelly
Supervisor of Special Projects**

ENGLISH AS A SECOND LANGUAGE

**Susan Donnelly
Supervisor of Special Projects**

Introduction

The Bilingual Education Act (N.J.S.A. 18A: 35-16) was enacted to ensure that students of limited English proficiency are provided instruction, which will allow them to continue to develop academic skills while acquiring English language skills. Chapter 212 as amended also reaffirmed the need to provide special instructional programs to children who do not know sufficient English to work successfully in an English-only classroom. State bilingual categorical aid is made available to districts to assist them in meeting the educational needs of these children. To qualify for these funds, districts are required to submit a program plan describing how these services will be provided.

The Voorhees Township Public School's ESL Program

Currently, the ESL Program in the Voorhees Township School District is organized to meet the needs of its LEP students on three proficiency levels: beginning, intermediate, and advanced. Students are grouped both by proficiency level and grade level. When grouped by proficiency level, we use cross grading. When grouped by grade level, we use multiple proficiency levels together, thus providing opportunities for the more advanced students to apply their newly acquired skills in a controlled, risk-free setting. Preschool ESL students are serviced through an in-class support model. At the elementary school level, we use a pull-out program that provides ESL students a minimum of 30 minutes of ESL instruction each day. In the middle school, a pull-out program is also used. Students at the middle school level are afforded ESL instruction a minimum of 45 minutes per day.

2021 – 2022 Program Data

Budget Resources:

Local Funding

Federal Funding

Staff:

Supervisor
4 Full Time ESL Teachers

ESL Students

School	Total Students in Program this School Year
ET Hamilton	38
Kresson	22
Signal Hill	4
Osage	25
Middle	15
Total	104

Student Exiting Procedures

Student's progress is assessed and monitored throughout the year and a final review occurs annually. Using the Multiple Exit Criteria Form students are either exited or remain in the ESL program following the review. The form requires the completion of nine areas of information that is completed jointly by the ESL teacher, the regular classroom teacher and/or the reading specialist. Based on a total score 15 or less, a recommendation is made to have the student either remain or exit the ESL program. A student profile sheet is initiated based on classroom performance observed by the ESL teacher, the regular classroom teacher and/or the reading specialist. Once exited, the student is monitored for a period of one (1) school year to ensure success in the regular program and to provide periodic assistance, if required. A State report also includes the number of students who have moved out of the district or who have exited the ESL program.

Language Breakdown

Arabic	Bengali	Cantonese	German
Gujarati	Hebrew	Hindi	Japanese
Korean	Mandarin	Maithili	Marathi
Nepali	Portuguese	Punjabi	Russian
Sinhala; Sinhalese	Spanish; Castilian	Tagalog	Tamil
Telugu	Turkish	Vietnamese	

ESL teachers assess students when they enter our school district using the WIDA Screener test. One of five levels of Performance, 5: - Full English Proficiency, 4: - Advanced; 3: - Upper Intermediate; 2: - Lower Intermediate; and 1: - Beginners, was determined for our ESL students using a rubric. These levels of performance provide the required assessment that will demonstrate progress of our limited English proficient students in English proficiency. ESL students participate in the State ACCESS WIDA Computer based testing to monitor progress in the program. Additionally, district staff continues to enhance instruction through an assortment of training opportunities. Our ESL teachers also work closely with classroom teachers to provide strategies to encourage our ESL students. Students also take the ACCESS test annually to assess progress in the program.

The district has provided an update to instructional materials for all grade levels. The National Geographic Reach and Inside programs will be used for English language learners. In addition, an on-line component was purchased to provide on-line access to materials. All objectives cover language, literacy and content instruction (Social Studies, Science, Mathematics, and Fine Arts) and are correlated to the World-Class Instructional Design Assessment Standards, as well as selected New Jersey Student Learning Standards for Language Arts Literacy.

English Language Arts

2022-2023

ANNUAL REPORT

Mary Tadley
Assistant Principal/District Supervisor
ENGLISH LANGUAGE ARTS
Mary Tadley
Assistant Principal/Supervisor

This year our district continued to focus on the New Jersey student learning standards and making our students 21st century learners, particularly in language arts. The 2022-2023 marked our fifth year using the Journeys literacy program at the elementary level in grades K-5.

Throughout the 2022-2023 school year, our elementary school teachers continued to use the Journeys curriculum while also implementing district initiatives to improve English Language Arts Curriculum. This year, our district partnered with consultants from Inspired Instruction to enhance our writing instruction in grades 2-8, and also train our teachers for NJSLA writing expectations. Teachers took part in full day training to learn more about writing prompts that students would experience on state testing and also discuss avenues to increase our student's writing ability. We also invited writing coaches into our classrooms to guide teachers during their writing instruction. Teachers had time to reflect on their lessons with the coach and plan for future instruction. Staff found this time to be valuable and felt that it helped improve their instruction.

Reading Specialists are key members of our ELA curriculum. They meet frequently, throughout the school year, to discuss needs and concerns of our teachers and provide assistance and solutions. They were available to support staff in the classroom and also had time in their days to work with students who required remediation. The reading specialists also provided professional development for staff, virtually after school, throughout the school year. Topics included questioning, visualizing, using graphic organizers, exploring the teacher toolbox on iReady, writing opening and closing statements, close reading, and student choice projects. Staff found these professional development sessions to be valuable and continue to rely on the district reading specialists.

We continued to use the iReady program to supplement and assess our students' progress in language arts. The program was used in grades K-8 for both a diagnostic purpose and for instructional lessons. Teachers used iReady to enrich instruction for those students prepared to move ahead, to remediate for specific skills when needed, and also supplement current learning standards. Overall, the teachers continue to be pleased with the program and see progress on diagnostic assessments.

Foundations is still being used in grades K-2 in our elementary schools. This program is a systematic approach to teaching children foundational skills such as phonemic awareness, phonics, high frequency word study, reading fluency, vocabulary, comprehension strategies, spelling, and handwriting. Teachers reported that this program was able to be used in conjunction with the Journeys literacy program. Many found that it was another tool to help struggling learners.

An important change that continued this year was the use of Atlas as a tool for curriculum planning, lesson pacing, and a way to ensure standards based instruction is continuing. All teachers continued to receive training in Atlas. Curriculum has been updated in Atlas by lead teachers. Teachers also began writing lesson plans in Atlas. This has been a great way to ensure that teachers are pacing their lessons appropriately and teaching required

standards by grade level. It has created more consistency across the district. It also allows teachers to share plans and resources, easily, with one another.

As we have been using the Journeys curriculum for five years, we took on the challenge this year of looking for a new literacy program to meet the needs of the learners in Voorhees. The reading specialists, Mary Tadley, and Diane Young began a process that included reviewing 5 programs as possible fits for our district. After many meetings with each company and careful review, two were chosen as potential candidates. Teachers volunteered to pilot both programs and in the winter, a month-long pilot program was underway. At the conclusion of the pilot, teachers shared their feedback with each program and all staff had the opportunity to vote on a program to adopt in Voorhees. McGraw Hill's Wonders has been chosen as the new program. We will begin using Wonders in grades K-2 in September 2023, and grades 3-5 will begin in September 2024. Staff has been trained in the program and are looking forward to getting started in September.

At the middle school level, successful change continues with literacy instruction in both the special education and basic skills programs. The Hampton-Brown Inside series continues to be a great fit for the needs of sixth grade special education and B.S.I.P. students, while standards-based instruction guides the Literacy Lessons for regular education classrooms in grades 6 – 8. Teachers use CommonLit, NewsELA and other resources to differentiate their instruction based on student needs. Teachers meet throughout the year in grade level PLC's to focus instruction and create common assessments based off of student needs.

The English Language Arts Literacy Curriculum Guide encourages development of each child's ability to communicate is provided through the compilation of this inclusive curriculum. It incorporates many aspects of scholarly vocabulary development to enhance and improve reading comprehension of complex and other text, writing strategies, speaking and listening skills, research skills, and technology applicable instruction to provide increased proficiency in the area of English Language Arts. Considering that our district believes that the English Language Arts goes beyond functional literacy in all content areas, we intend to foster lifelong literacy and learning for our students. It is therefore essential to prepare our students with college and career readiness skills through literacy and other instruction, as referenced in our Language Arts Literacy Curriculum Guide.

All students in Voorhees Township Public Schools continue to have 1:1 devices which support our reading and writing initiatives. Supplemental programs such as iReady, Raz kids, and more can be accessed through students' devices.

We have support staff in each school that are available to assist teachers in the area of language arts. Library/Media Specialists assist teachers in gathering information and material as needed. They also manage databases that are used by our teachers and students. Our technology specialists also support programs needed to enhance our language arts curriculum.

E.T. HAMILTON SCHOOL
Northgate Drive

2022-2023

Andrew H. Moskowitz
Principal

E.T. HAMILTON SCHOOL
ANDREW H. MOSKOWITZ, PRINCIPAL
2022-2023

ENROLLMENT

<u>Grade</u>	<u>Number of Students</u>	<u>Number of Classes</u>
K	86	4
1	90	4
2	90	4
3	83	4
4	78	4
5	80	4

SPECIAL NEEDS

<u>Programs</u>	<u>Number of Students</u>
B.S.I.P. Reading	48
B.S.I.P Math	7
B.S.I.P. Reading and Math	12
Speech	68
Resource Room	24
Self-Contained	0

SCHOOL PROGRAMS

<u>Programs</u>	<u>Grades Included</u>
Anti-Bullying Assembly	K-5
Author Assembly	K-5
Back-to-School Night	K-5
Character Education Assemblies	K-5
Cyberbullying and Internet Safety Assembly	K-5
Eastern High School Play Demonstration	3-5
Fire Prevention Week/Voorhees Fire Co. Visit	K&1
First Grade Open House	1
Field Day	K-5
Halloween Parties	K-5
Josh the Otter Book Assembly (Rotary Club)	K
Kindergarten Orientation and Moving Up Ceremony	K
5 th Grade Graduation Ceremony	5
Enrichment Program	K-5
Morning Program for remediation	2-5
Professional Learning Communities (PLC's)	K-5
Respect Week	K-5
School Pictures	K-5
School Spirit Weeks	K-5
Valentine's Day Parties	K-5
Violence and Vandalism-/Halloween Safety	1-5
Music Concerts	K-5

PARENT FACULTY ASSOCIATION

5th Grade Graduation Day
Anti-Bullying Live-Virtual Assembly "The Vital Dance Crew"
Alicia Rose Foundation Bandana Sale
Book Fair
Book Fair Grand-Friends Event
5th Grade Chickie & Pete's Dine-Out
5th Grade Cold Hands Warm Hearts Soup Fundraiser
5th Grade Pretzels and Pajama Day Fundraiser
Harry Potter Themed Carnival
Candy Gram Fundraiser
Chalk-the-Walk Event
Duck Donuts Fundraiser
Food Book Drive
Halloween Class Parties
Halloween Candy Drive/McDonald's House
Helping Hands Collections /Packaging Night
Hawk Market
Hawk Pride Days
Hawk Chocolate Mug Sale
Hawk Winter Break Bingo
HPFA Breakfast (for Teachers)
HPFA Membership Drive
Holiday Shop
Jersey Mike's Fundraiser
The Giving Tree
Magazine Sale
Teacher Night at McDonald's
Mr. Softee
Movie Night
Picture Day
Roller Skating Party at Hot Wheelz Cherry Hill
School T-Shirts
Staff Luncheon
Sal Vito Dine -Out
Spiritwear
Teacher Appreciation Week
Yearbook

NUMBER OF STAFF

Certificated Full-Time (includes 1 administrator)	40
Certificated Part-Time or Shared:	8
Non-Certificated Full-Time	10
Non-Certificated Part-Time or Shared	7

E. T. Hamilton Annual Required Training			
Topic	Date	Participants	Method
Staff Training			
Substance Abuse Staff Training	9/12/22 Throughout the year	Staff/faculty meeting	Reviewed policy-principal: Power Point.
HIB bullying/student harassment staff training	9/01/22, 9/12/22,	Staff/faculty meetings	Discussion with the Principal/counselor/ GCN Training
	9/01/22	HIB Law Update	Presentation by the principal.
	Throughout the year	Counselor	Mr. Myers/HIB Climate Survey.
Staff Harassment Training	9/12/22 Throughout the year	Staff/faculty meeting	Policy mentioned by the principal at faculty meeting.
Suicide Awareness, Prevention Training	9/12/22 Throughout the year	Staff/faculty meeting	District Staff GCN training for new staff. Review of district policies/procedures by the principal.
School Safety/Emergency Plan Training	9/01/22 9/12/22	Staff/faculty Meetings	Copies to all and reviewed at meetings Introduced the Crisis Prevention Team and procedures-principal.
	9/8/22 2/09/23	School Crisis Committee	Members discussed emergency drills. Reviewed the security plan with the principal.
	9/28/22, 11/14/22 05/2/23	School Safety (HIB) Committee Meetings	Committee members discussed HIB Survey and the climate of the school.

Sexual Harassment of Students-Training	9/12/22	Staff/faculty Meeting	Reviewed policies and regulations Discussion of policy at faculty meeting. GCN training for new staff.
Missing/Abused/Neglected Children Training	9/12/22 Throughout the year	Staff/faculty meeting	Principal reviewed (DCP&P) requirements and district policy.
Equal Educational Opportunity/Achievement Gap training	9/12/22 Not GAP Trained	Staff/faculty meeting	Presented through the faculty meeting agenda.
Blood Borne Pathogens	9/12/22 Throughout the year	Staff/faculty meeting	Nurse presented information. GCN training for new staff.
Violence and Vandalism Week Activities for staff	Week of 10/17/22-10/23/22 Throughout the year	Staff/students	Faculty meeting and events were completed with collaboration by grade level partners on activities during the week. Counselor presented lesson in classrooms. Streaming videos Stories
Violence and Vandalism	Throughout the year	Staff	Various activities in classrooms.
Allergy Management	09/12/22 10/17/22	Staff/faculty meeting	Review of policy GCN training done by everyone. Nurse reviews procedures.
Asthma	09/12/22 Throughout the year	Staff/faculty meeting	Review policies with the school nurse. GCN Training for the new staff.

Eye Protection	09/12/22 Throughout the year	Staff/faculty meeting	GCN training individually for new staff. School nurse presented information.
Intervention and Referral	Throughout the year	RTI meetings	Counselor and CST members.
School Nurse delegates for Epi-Pen	Throughout the Year (4 times; presented refresher trainings at the end of each marking period.)	Delegates	Nurse-trained individually all delegates
Emergency First Aid Procedures	01/09/23	Staff/faculty Meeting	Nurse reviewed policies.
Diabetes Awareness	01/09/23	Staff/faculty Meeting	Nurse reviewed policies
	Throughout the year	Nurse and staff	Principal and School Nurse reviewed procedures with staff.
Gang Awareness Policy	9/12/22	Faculty Meeting	Principal reviewed procedures
Social Media Policy	09/12/22	Faculty Meeting	Power Point presentation by the principal.

Student Training			
Bullying/Harassment Training	Throughout the year	Students K-5	Information/lessons from counselor and teachers; Health classes; Assembly with Grade 5.
Substance Abuse Training	Throughout the year	Students' 1 st -5 th	Health classes
Violence and Vandalism Week Activities for students	Respect week 10/17/22-10/23/22. V&V week	Students and staff	Reading poems Writing songs Bulletin boards Announcement Class Posters Counselor presented in classrooms-see counselors' plans and teachers required student training worksheets.

Substance Abuse Training	Throughout the year	Students' 1 st -5 th	Health classes
Violence and Vandalism Week Activities for students	Respect week 10/18/21-10/22/21. V&V week	Students and staff	Reading poems Writing songs Bulletin boards Announcement Class Posters Counselor presented in classrooms-see counselors' plans and

			teachers required student training worksheets.
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E. T. Hamilton Annual Teacher Training			
Topic	Date	Participants	Method
Staff Training			
CPI Training	Spring 2022	K-5 Staff	Assemblies
ESL Program	11/15/21	Staff	Dr. Maryellen Fitzpatrick, ESL teacher presentation
Gifted and Talented Program	11/15/21	Staff	Mrs. D'Amico, EP teacher presentation
Google Classroom & Clear Touch Board Training	September in-service	Staff	Workshop
Move This World SEL Program	September in-service	Staff	Workshop

KRESSON ELEMENTARY SCHOOL

School Lane

**2022 - 2023
Annual Report**

**Stacey Morris
Principal**

Kresson School
2022 - 2023 Annual Report
Stacey Morris
Principal

Enrollment

<u>Grade</u>	<u>Number Of Students</u>	<u>Number Of Classes</u>
Pre-K 3yr old	39	4
Pre-K 4yr old	47	4
K	73	6
1	87	5
2	63	4
3	73	3
4	65	4
5	69	4

Special Needs

<u>Programs</u>	<u>Number of Students</u>
B.S.I.P. (Literacy)	28
B.S.I.P. (Math)	16
K – 5 Speech	95
Pre-K Speech	45
Resource Room	36
Self-Contained	30
Enrichment Program	48

School Programs

<u>Programs</u>	<u>Grades Included</u>
Back-To-School Night	Pre-K – 5 th
Instrumental Music Program	4 th – 5 th
Fun and Fitness Day	K – 5 th
Preschool Orientation	Pre-K
Preschool Promotion Day	Pre-K
Kindergarten Orientation	Kindergarten
Kindergarten Move Up Day	Kindergarten
New Parent Orientation	Pre-K – 5 th
Reading Incentive Program	K – 5 th
Fifth Grade "Promotion Day"	5 th
STEM Days	K – 5 th
Josh the Otter (Water Safety)	K
Spelling Bee	3 rd – 5 th
Math 24 Challenge	4 th – 5 th
Week of Respect	Pre-K – 5 th

Literacy and Math Extended Day Enrichment

2nd – 5th

School Programs (continued)

American Education Week

Pre-K- 5th

Kresson Character Counts Education

Pre-K – 5th

Donuts with Dad

Pre-K

Muffins with Mom

Pre-K

Themed

School Assemblies

Welcome Back Virtual Assembly

Halloween Safety - Voorhees Police

Bike Safety – PE and Voorhees Police

Reading Incentive Assembly

Kresson Character Counts Assemblies

Author Assemblies

Matt Wilhelm Character Ed Assembly (Virtual)

Brainwash Assembly

Parent/Faculty Association Activities

General Meetings (evening)

Yearbook

Welcome Back Picnic

Spring Fling Event

Candy Bar Bingo

Welcome Back Staff Breakfast

Staff Appreciation Week / Luncheon

Fifth Grade Promotion Activities

Reading Incentive Program

Student Artwork Project

School Assemblies

KPFA Fundraisers

Halloween Boo Bags

Holiday Shop

Scholastic Book Fair

Dining Out Events

Spirit Wear

Victorious Bandana Sale

Fall and Spring Flower Sales

Diane's Water Ice

Pretzel Sales

KPFA Community Service Activities

The Giving Tree
Feed-A-Family
Alicia Rose Victorious Foundation
First Responders Recognition

Other Activities

Beginning/Advanced Band
Orchestra

Number of Staff

Certificated	50
Non-Certificated	33

Kresson School Annual Required Training			
Topic	Date	Participants	Method
Staff Training			
Substance Abuse Staff Training Alcohol, Tobacco, & Other Drugs	9/12/22 Throughout the year	All Staff	Faculty Meeting PowerPoint Review & Discussion
Bullying/Student Harassment Staff Training (HIB) Pupil Discipline/Code of Conduct	9/1/22, 9/12/22 Throughout the year	All Staff Volunteers	Staff Handbook PowerPoint District Website Faculty Meeting
Staff Harassment Training	9/12/22	All Staff	Faculty Meeting Power Point
Student Sexual Harassment	9/12/22	All Staff	Presentation GCN
Suicide Awareness, Prevention Training (and connection to HIB)	9/12/22 Throughout the year	All Staff	Faculty Meeting Review of District Policies/Procedures District Website PowerPoint GCN for New Staff
School Safety/Emergency Plan Training	9/1/22, 9/12/22	All Staff / Faculty Meetings	Copies to all and reviewed at meetings.

	Throughout the year 9/1/22, 1/12/23, 5/11/23 9/1/22, 11/17/22, 3/9/23	Crisis Team Meetings/PRT School Safety Committee	Introduced the Crisis Team and procedures. Discussed emergency drills. Reviewed security plan and discussed HIB survey and school climate/school reopening plan.
Missing/Abused/Neglected Children Training	9/12/22, 10/17/22	All Staff	Faculty Meeting reviewed requirements and district policy.
Equal Educational Opportunity/Achievement Gap training	9/12/22	All Staff	Faculty Meeting PowerPoint
Blood Borne Pathogens	9/12/22	All Staff	Faculty Meeting PowerPoint
Asthma Training	9/12/22, 10/17/22	New Staff	Nurse Handouts GCN
Violence and Vandalism Week Activities for staff	10/17/22 Ongoing throughout the school year	Certified Teachers	Faculty Meeting Handouts Classroom lessons Assembly programs
Eye Protection	9/12/22	Designated staff and teachers as needed	Nurse individual instruction
Intervention and Referral	Throughout the year	RTI meetings	Principal reviewed policies / Reading Specialist gave individual instructions
School Nurse delegates for Epi-Pen	Throughout the year (4 times) 11/14/22	Delegates All Staff	Nurse Training Faculty Meeting

Expectations for Pupil Conduct	Throughout the year		
Pupil Discipline Code of Conduct	11/14/22	All Staff	Faculty Meeting Power Point
Diabetes Awareness	12/19/22 Throughout the year	Nurse	Reviewed medical procedures
Gang Awareness Policy	12/19/22	All Staff	Faculty Meeting Power Point
Student Training			
Bullying/Harassment Training	Throughout the year	Students PreK - 5	Policies to all students/parents Health Lessons Guidance lessons Week of Respect Character Education Virtual Assemblies and Activities Move This World SEL Curriculum
Substance Abuse Training	Throughout the school year	Grades 1 -5	Health Curriculum
Violence and Vandalism Week Activities for students	Week of 10/17/22 – 10/21/22	All Students	Grade level presentations and activities by staff Police Visit and Virtual Assembly on Halloween Safety/Crime Prevention

OSAGE ELEMENTARY SCHOOL
Somerdale Road

2022-2023
Annual Report

Robert Cranmer
Principal

**Osage School
Voorhees Township School District
Robert Cranmer, Principal**

Enrollment

	Number of Students	Number of Classes
K	73	4
1	86	5
2	82	4
3	98	5
4	97	5
5	113	5
Self-Contained	8	1
Total Students	549	

Special Needs Programs	Number of Students
BSIP Literacy & Math	71
Speech	43
Resource Room	37
Inclusion	22
ESL	22
Special Education	
Autism	10
Specific Learning Disability	39
Other Health Impaired	7
Communication Impaired	13
Multiply Disabled	0
Emotionally Disturbed	0
Vision Impaired	0
Cognitively Impaired	0
Auditory Impaired	0

School Programs

Programs

Kindergarten Orientation
Back-to-School Night
American Education Week
Fifth Grade Parent/Student Promotion Ceremony
Kindergarten Promotion
Parent Volunteer Appreciation Night
Homework Helpers
Extended Day BSIP Program
New Parent Orientation

Grades Included

Kindergarten
All Grades
All Grades
5
Kindergarten
Parents
1-5
3-5
All Grades

School Assemblies

Voorhees Rotary Club – Water Safety	(K & 1)
Brain Wash Assembly	(All Grades)
The Magic in you Character Assembly	(All Grades)
Fire Prevention Assembly	(All Grades)
Talent Show	(All Grades)
Instrumental Concert	(All Grades)

Parent/Faculty Organization Activities

Five General Meetings
Staff Holiday Treats
Staff Appreciation Week
Fifth Grade Promotion Ceremony

OPF Fundraisers

T-Shirt Sale
Gertrude Hawk
Square 1 Art
School Book Fair
Pretzel Sales
General Mills Box Tops
McDonald's Booster

OPF Community Service Activities

Holiday Donations
Food Drive

Other Activities

Beginning/Advanced Band
Homework Helpers

Number of Staff

Certificated - 51
Certificated Part-Time or Shared - 5
Non-Certified - 14

Osage School Annual Required Training			
Topic	Date	Participants	Method
Staff Training			
Substance Abuse Staff Training Alcohol, Tobacco and other Drugs	September 12, 2022	All Staff	Faculty Meeting – Reviewed Policy Power Point Presentation
Harassment, Intimidation, and Bullying Staff Training & Pupil Discipline/Code of Conduct	September 1, 2022, September 12, 2022, Throughout the year	All Staff	Faculty Meeting, Staff Handbook, District Website, PowerPoint Presentation
Staff Harassment Training	September 12, 2022	All Staff	Faculty Meeting – Reviewed Policy Power Point Presentation, GCN Presentation
Sexual Harassment Student Sexual Harassment	September 12, 2022 September 12, 2022	All Staff	Faculty Meeting – Reviewed Policy Power Point Presentation
Suicide Awareness and Prevention	September 12, 2022 Throughout the year	All Staff	Faculty Meeting – Reviewed Policy Power Point Presentation GCN for New Staff
School Safety/Emergency Plan Training	September 1, 2022 September 12, 2022 Throughout the year 9/1/22, 1/12/23, 5/18/23	All Staff Crisis Team Meetings and School Safety Committee	Plan provided to staff in September as part of the Faculty Handbook and then reviewed throughout the year at faculty and grade level meetings. Drills were practiced on a regular basis. Discussed emergency drills. Reviewed security plan and discussed HIB survey and school climate

Missing/Abused/Neglected Children Training	September 12, 2022 October 17, 2022	All Staff	Faculty Meeting – Reviewed Policy Staff Handbook
Equal Educational Opportunity/Achievement Gap training	September 12, 2022	Certified Teachers	Faculty Meeting – Reviewed Policy Power Point Presentation, Grade Level Meetings focus on Student Achievement
Blood Borne Pathogens	September 12, 2022	All Staff New Staff –	Faculty Meeting – Power Point Presentation New Staff - GCN
Violence and Vandalism Week Activities for staff	Faculty Meeting October 17, 2022 Ongoing throughout the year	Certified Teachers	Faculty Meeting
Asthma Training	September 12, 2022 October 17, 2022	All Staff	Presentation and Printed Materials provided by Victoria Crews New Staff - GCN
Epi-Pen Training	Throughout Year	Designated Staff and teachers as needed	Nurse, Victoria Crews, provided individual instruction
Eye Protection	Throughout Year September 12, 2022	Designated Staff and teachers as needed All Staff	Nurse instruction Faculty Meeting
Intervention and Referral	Throughout Year	RTI Meetings	Principal/Assistant Principal/ Counselor provide instruction
Expectations for Pupil Conduct	11/14/22	All Staff	Faculty Meeting

Pupil Discipline Code of Conduct	11/14/22	All Staff	Faculty Meeting Power Point
Diabetes Awareness	12/12/22 Throughout Year	Nurse	Reviewed medical procedures
Gang Awareness Policy	12/12/22	All Staff	Faculty Meeting Power Point
Student Training			
Harassment, Intimidation, Bullying Training	Through-out school year	All Students	Maura Abate conducted lessons and provided materials for students
	Guidance Lessons		
	Week of Respect Activities		Character education assemblies and activities
	Health Lessons	Grades 1-5	
Substance Abuse Training	Throughout Year	Grades 1-5	Health Curriculum
Violence and Vandalism Week Activities for students	Week of October 17, 2021 (10/17/21-10/21/22)	All Students	Teachers implemented lessons and activities

Signal Hill School

Signal Hill Drive

**2022 - 2023
Annual Report**

Sharon Stallings through March 2023
Principal
Lori Lubieski-Hutmaker March 2023 – June 2023
Interim Principal
Signal Hill School

Enrollment
June 2023

Grade	Number of Students	Number of Classes
Self Contained	14	3
Kindergarten	78	4
1	69	4
2	74	4
3	70	3
4	75	3
5	74	4
Multiply Disabled		0
Homebound	2	
Total	454	

Programs	Number of Students
B.S.I.P. (Kindergarten)	12
B.S.I.P. (Reading/Language only)	14
B.S.I.P. (Math only)	8
B.S.I.P. (Reading & Math)	36
Speech (K-5)	65
Speech (Autism)	13
Resource Centers	41
In Class Support	13
Multiply Disabled	0
English as a Second Language	6
Enrichment Program (3-5)	21
Enrichment Program Sparks (K-2)	15
Math Sparks	53

School Programs

Programs Grades Included

Husky PRIDE Character Education Program	K-5
Back-to-School Night	K-5
Fire Prevention Week Visit	K-5
School Violence Prevention Week Activities	K-5
Virtual Presidential and First Ladies Guess Who presented by 4 th grade	1
Music Concert	4-5
Instrumental Concert	Bands/Orchestra
Fun and Fitness Day	K-5
Virtual Author Visit	K-5
Math Day	K-5
Fifth Grade Promotion	5
Around the World International Studies	K-5
Rotary Club “Josh the Otter” Water Safety	K

Co-Curricular Activities

Safety Patrol (<i>Canceled due to COVID 19</i>)	Grades 4 and 5
Beginner and Advanced Bands	Grades 4 and 5
String Orchestra	Grades 4 and 5
Guidance - Banana Splits	Grades 1 thru 5
Guidance - Kool Kids	Grades 1 thru 5
Guidance - Taking Charge	Grades 1 thru 5
Computer Club	Various Students
Husky Service Team	Grades 3 thru 5
Husky Welcome Committee	Grade 5

Before School Activities

Language Arts Club	Grades 1 - 5
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School Assemblies

Virtual and In-Person Husky PRIDE Assemblies held throughout the year
Fire Safety – Voorhees Twp. Fire Department
Respect/Anti-Bully Virtual Assembly
VTEA Pep Rally (*Canceled due to COVID 19*)
STEAM Day Assembly
Assemblies provided by Signal Hill Parent Faculty Association

Signal Hill Parent/Faculty Association Activities

Virtual General Meetings
Various Dining Out Fundraisers
Book Fair
Holiday Shop
School Store
Signal Hill Spirit Wear Fundraiser
Staff Appreciation Week Daily Treats
Yearbook Sale
Back to School Supply Kit Fundraiser
Fifth Grade Promotion and Game Day Activities
Community Service Projects:
Thanksgiving Family Food Drive
The Giving Tree

Special Service Programs/Projects

State of New Jersey - Department of Children and Families - DCPD - Gift Card Donations
Husky Service Team Projects – Can Drive For Thanksgiving
Share The Love Toy Drive

Number of Staff

Certificated:

Full Time at Signal Hill	43
Shared with other schools	4

Non-Certificated:

Support Staff (office, maintenance, cafeteria)	10
Instructional Associates	7

Signal Hill School Recognition/Awards

1. *New Jersey School of Character Award through Character.org and The New Jersey Alliance for Social, Emotional and Character Development (NJASECD) presented our school with an award. Signal Hill School was recognized for an exemplary level of achievement for its implementation of the Eleven Principles of Effective Character Education, helping to form good character in our students. The New Jersey State School of Character Award is from 2019 – 2023.*
- 2) *4th Grade Student - Tejal Fillmore participated and was a Grand Prize Winner of the 3rd Annual 2022 Book Song Challenge. Signal Hill School and Tejal were the recipients of a \$1,000 Bookshop gift card award of new books for Signal Hill School Library/ Media Center. Tejal's Instagram page is located at @WayPastBooks. This is Tejal's second time winning this award.*

Signal Hill School Annual Required Training			
Topic	Date	Participants	Method
Staff Training			
School Safety/Emergency Plan Training (In-person and Virtual)	9/1/22, 9/12/22, 10/17/22, 11/21/22 12/12/22 1/23/23 2/13/23 3/13/23 4/18/23 monthly drills	All Staff	Plans distributed to all staff and substitutes in September/October in individual mailboxes and virtually. Plans reviewed and discussed with all staff at Virtual and other in-person Faculty Meetings, ongoing drills.
Student Code of Conduct	9/1/22 10/17/22	All Staff	Presentation, review and discussions of Code at Virtual Faculty Meetings/Memos
Violence and Vandalism Week Activities for staff	10/17/22 -10/21/22	All Staff	Presentation at Virtual Faculty Meeting, online resources, guidance and assemblies
Blood Borne Pathogens	9/1/22 – 12/9/22	All Staff	Online training – GCN Faculty Meeting Overview
Asthma, Diabetes Training	9/1/22 – 12/9/22	All Staff	School Nurse presentation and On line training by GCN
Bullying/Harassment Training	9/1/22 – 12/9/22	All Staff	Guidance Counselor Presentation and On line training by GCN. Review of Policy 5512.

Substance Abuse Staff Training	9/1/22 – 12/9/22	All Staff	On line training by GCN. Review of Policy 5530.
Missing/Abused/Neglected Children Training	9/1/22 – 12/9/22	All Staff All Volunteers	Online training by GCN/Library/Media Specialist. Review of Policy 8462. – PP presentation
Staff Affirmative /Achievement Gap/Action/Harassment Training	9/1/22 – 12/9/22	All Staff	Online training by GCN. Review of Policy 2260.
Eye Protection Training	9/1/22	All Staff	School Nurse Presentation at Faculty Meeting. Review Policy #7432.
Sexual Harassment Students	9/1/22	All Staff	PowerPoint Presentation and Review of Policy 5741
Response to Intervention Training	9/12/22	All Staff	Presentation at Faculty Meeting. Review of Policy and Staff Handbook Guidelines.
Suicide Prevention Review	9/12/22	All Staff	Policy 5350 reviewed at Faculty Meeting

Student Training			
Violence and Vandalism Week Activities for students	10/17/22 – 10/21/22	All Students K-5	Classroom lessons as outlined in NJDOE Guidelines
Bullying/Harassment Training	10/17/22 – 10/21/22	Classroom K-5	Classroom lessons/Assembly
Bullying/Harassment Training	10/17/22 – 10/21/22	Assembly for all students K-5	Husky Pride Assembly
Substance Abuse Training	ongoing	Students Grades 1-5	Class instruction by Health Teachers

VOORHEES MIDDLE SCHOOL

Holly Oak Drive

2022-2023

Annual Report

Kristine Calabria, Principal

Caitlin Holloway, 6th grade, Assistant Principal

Alecia Inge, 7th grade, Assistant Principal

Russel Winsett, 8th grade, Assistant Principal

Voorhees Middle School
Holly Oak Drive
 Kristine Calabria, Principal
 Caitlin Holloway, 6th grade, Assistant Principal
 Alecia Inge, 7th grade, Assistant Principal
 Russel Winsett, 8th grade, Assistant Principal

**2022-2023
Enrollment**

Grade	Number of Students	Number of Classes
6	323	15
7	305	15
8	329	14

Special Needs

Programs	Number of Students
B.S.I.P	103
Speech	34
Resource Center	68
Self-Contained Special Ed.	12
English as Second Language	12

School Programs

Programs	Grades Included
6 th Grade Orientation	6
6 th Grade Environmental Camp	6
Back-to-School Nights	6-8
Parent/Teacher Conferences	6-8
Week of Respect	6-8
Red Ribbon Week	6-8
Spirit Week	6-8
Book Fair Community Night	6-8
Holiday Food and Toy Drive	6-8
MLK Month of Service Project	6-8
Drama Production	6-8
Character Awards	6-8
VOICES	6-8
SEL Day	6-8
8 th Grade Graduation	8

School Clubs	6-8
Student Yearbook	6-8
Drama Club	6-8
Running Club	6-8
Student Council	6-8
Voorhees Viking Volunteers	6-8
Science Olympiad	6-8
School Newspaper	6-8
Reflections Magazine	6-8
ESPORT	6-8
Environmental Science	6-8
Free To Be Club	6-8
Viking Shop	6-8
Adopt-a-Grandparent	6-8
Intramurals	6
Odyssey of the Mind	6-8
S.P.O.R.T.	6-8
School Bands	6-8
Stage Crew	6-8
School Chorus	6-8
Chess Club	6-8
String Orchestra	6-8
Technology Club	6-8
Trail Blazers	6-8
Homework Club	6-8

Parent/Faculty Organization Activities

Assist with school pictures
 BJ's Membership Program
 Magazine Drive
 Community Dine-Outs
 Parent volunteers in the school
 Teacher Appreciation Week
 Spirit Wear Sale
 8th Grade Dance
 8th Grade BBQ

Number of Staff

Certificated	97
Non-Certificated	11

Voorhees Middle School Annual Required Training			
Topic	Date	Participants	Method
Staff Training			
Substance Abuse Staff Training	September 2022	All Staff	Faculty Meeting
Bullying/Student Harassment Staff Training- HIB Laws	September 2022	All Staff	Faculty Meeting
GCN	September 2022	All Staff	Faculty Meeting
School Safety/Emergency Plan Training	Monthly Training throughout the 2022-2023 school year.	All Staff	Plan provided to staff in September as part of the Faculty Handbook and then reviewed 1 time per month during faculty meetings. Drills were practiced on a regular basis.
Policy Training	September 2022	All Staff	Faculty Meeting
Blood Borne Pathogens	September 2022	All Staff	Faculty Meeting
Danielson Training	September 2022	All Staff	Faculty Meeting
Gang Awareness Training	December 2022	All Staff	Presentation
Diabetes Awareness Training	December 2022	All Staff	Presentation
LGBTQ Inclusive Language Training	January 2023	All Staff	Presentation- Dr. Alex Iannucci
Vocal Hygiene Training	April 2023	All Staff	Presentation Beth Zanetich

PDP Professional Growth	April 2023	All Staff	Presentation
Completing Annual Evaluations	April 2023	All Staff	Presentation
NJSLA Training	April & May 2023	All Staff	Presentation-Alecia Inge

Student Training			
Bullying/Harassment Training	Throughout school year, Counselor's lessons, Assemblies	All Students	Guidance Counselors conducted lessons and provided materials for students
Substance Abuse Training	Health Education	Grades 6-8	1 Cycle of 6 weeks Health Lessons for all students
Digital Citizenship	Throughout the year, Digital Learning class, Assembly	Grades 6-8	Shari Kauffman provided training in Digital Citizenship; all students cycle through Digital Learning class
Character Education and Behavior Expectations	Fall and Spring, Grade-level training	Grades 6-8	Grade-level admin provide training on appropriate behavior and Character Education

COMMUNITY EDUCATION AND RECREATION

**C/O Voorhees Middle School
1000 Holly Oak Drive**

**2022 - 2023
Annual Report**

Michael Redfearn, Coordinator

COMMUNITY EDUCATION AND RECREATION

Michael Redfearn, Coordinator

JULY 01, 2022 – JUNE 30, 2023

Community Education-Recreation (CER) has been in existence for the past 40 years. It is one of the still existing original programs in the state of New Jersey. It has grown to encompass many services and programs both to the school and the community. Voorhees CER was one of the very first Child Care Programs in the State of New Jersey and served as a model for many area schools. Financially self-sustaining CER requires no assistance from local, state, or federal governmental sources.

Michael Redfearn, Coordinator of CER, has helped to maintain and expand the stature of the program in the community. CER prides itself as being an essential bridge between the school district and the community. Operating daily from 7am to 10pm, providing services such as Before and After School Child Care, youth programs, rental/usage of our district facilities to residents and local sports/athletic organizations.

CER manages, staffs, and maintains a nine hundred seat performing arts center located at the Voorhees Middle School. Manages and staffs all school buildings on weekends providing our youth with indoor practice/game space and the community with meeting space. CER also works closely with all PFA groups providing them with meeting space and fundraising opportunities that utilize our schools and the VMS Theater.

In July 2022, CER updated its SACC software program to ProCare Plus. This software allows families to set up their own parent portal to make payments online, view charges/payments, and print end-of-year tax documents. In July of 2023, CER extended "Auto Pay" to all families through ProCare Plus. Once set up, this program allows families to conveniently pay their childcare payments automatically over ten months on the same monthly date.

In September of 2022 CER upgraded our keyless door entry system is electronic and uses key fobs or cell phones to give the parents specific access to enter the building during SACC hours to drop off and pick up their children. Due to its success, this same system will be implemented throughout the district in the upcoming year.

CER Tennis Program

4 terms – Summer of 2022, Fall 2022, Winter 2023 and Spring 2023– Adult & Children
Participants 141

School Age Care Program – 2022-2023

Number of participants:

E. T. Hamilton	85
Osage	83
Kresson	72
Signal Hill	101

Summer Programs

Summer Day Camp – 181 Participants

Voorhees Theater Camp – 94 Participants.

Saturday Spectacular

206 -Participants

School/theater usage:

59 permits.

PUBLIC INFORMATION OFFICE

2022 - 2023 Annual Report

Susan Donnelly, Supervisor of Special Projects

PUBLIC INFORMATION OFFICE
2022 - 2023
Susan Donnelly, Supervisor of Special Projects

Publications (Includes: gathering information, writing, editing, layout and distribution.)

- Kindergarten On-line brochure
- Emergency letters and flyers to all parents (such as security issues, delayed openings etc.)
- Annual Report: compiled and edited the annual report of the district's progress in 2021-2022 and presented it to the Board of Education at its August meeting.
- Mobile App: maintain and publish events and news.
- Social Media – Maintain District Facebook Page highlighting the District.

Writing and Editing

- Press Releases that either invited media to cover an event or reported on an event with photograph and story. (Included coordination, gathering information, trips to schools to photographs, writing, e-mail.)
- Writing copy for district-wide publications, except Annual Report
- Annual Report – Staff recognition, Affirmative Action report, Public Information Office report
- District web site – update content daily/weekly as needed: Announcements, News & Events, Calendar, Information, Frequently Asked Questions.
- Letters to Key Communicators and Parent/Faculty Associations

Media Relations

- Inviting media to cover school activities.
- Serving as District Spokesperson
- Directing Media to Topics for Feature Stories

Web Site Use and Maintenance

- Developed, planned, and coordinated all activities associated with website.
- Ongoing training of Technology Staff and district staff on Blackboard
- Work with department staff to create and update specific information.
- Update all timely data from Information Guide in summer (including calendar)
- Make changes to calendars as needed.
- Publish photos and news of district activities and events.
- Add Pertinent Information to Website as needed
- Post all school delayed openings and closing (remotely as needed 24 hours a day)
- Coordinate all district website development and implementation.
- Virtual Backpack for District and Community-wide notices

Calendar

- Gathered and organized all district/school events.
- Created and updated District/School website calendars, monthly calendar distributed to all students, posted to website.

School Communication System

- Kept consistent email and phone call communications regarding food service during remote learning.
- Updated teachers, staff and parents in response to remote learning updates.
- Manage and maintain the Emergency Communication System (Blackboard) that allows for immediate or future mass phone or e-mail messaging.
- Train building administrators and secretaries on Blackboard and Mass Communication
- Send a regular E-News from the district to all parents with up-to-date district/community information.
- Sends special weather or emergency notifications to staff and parents as needed on call 24 hours/7days week.

Special Projects (as needed)

- Reporting to top administration on social and political pulse of the community, as well as its attitude toward the school district
- Open communication with Key Communicators, community leaders; plan, organize and attend meetings throughout the year between community leaders and the Administrative Staff.
- Organize and plan for staff recognitions including retirement signs and video of retirees.
- Assisting district staff members with public relations, media publications and special events
- Maintain and manage Parent Notification System adopted for all schools and staff that allows for “instant” telephone communication in case of emergencies or for other school/district related needs.
- Coordinated Central Registration for Kindergarten
- Created Central Registration during remote learning as buildings had limited access.
- Coordinate District Health Services
- Coordinate District Attendance/Residency procedures
- District Anti-Bullying Coordinator
- Appointed District School Safety Specialist as required by the State Department of Education

AFFIRMATIVE ACTION OFFICE

2022 - 2023 - Annual Report

Susan Donnelly - Affirmative Action Officer

Affirmative Action Office
Susan Donnelly, Affirmative Action Officer

District Anti-Bullying Coordinator

Responsibilities:

- Responsible for coordinating and strengthening the school district's policies to prevent, identify, and address harassment, intimidation, or bullying of pupils.
- Collaborate with school Anti-Bullying Specialists in the district, the Board of Education, and the Superintendent to prevent, identify, and respond to harassment, intimidation, or bullying of pupils in the district.
- Provide data, in collaboration with the Superintendent, to the Department of Education regarding harassment, intimidation, or bullying of pupils.
- Execute such other duties related to school harassment, intimidation, or bullying as requested by the Superintendent.
- Meet at least twice a school year with the school Anti-Bullying Specialist(s) to discuss and strengthen procedures and policies to prevent, identify, and address harassment, intimidation, and bullying in the district.
- Coordinate requested hearings before the Board of Education.
- Conducted special investigations as needed (Out of District placement, parent request)

Staff Training 2022 - 2023

State law requires that every staff member receive annual Affirmative Action Training. In compliance with this requirement, the AAO:

- Training tutorial was required of all staff during December and January (GCN).
- Verification of completion is maintained.
- In addition, the AAO ensured that all student teachers, CER employees, and substitutes receive AA training.
- Coordinated and planned CPR/First Aid/AED training for district staff

Investigations

The Affirmative Action Officer investigates complaints/incidents regarding discrimination/sexual harassment between students and or staff members. Cases and details are on file in the AAO.

Retirees & 25 Year Service Award Recipients

2022 - 2023

Retirees

**Lawrence Berry
Doreen Brannin
Tina DeLorenzo
Susan DeNino
Lynn Gavin
Anthony Klock
Steven Kosyla
Jill Locke
Diane Manashil
Mariam Makar
Lori Maylie
Dawn Scholefield
Sharon Stallings
Marguerite Stephens
Diane Young**

25 Year Service Award Recipients

**Doreen Brannin
Mike Farrel
Lois Hensel**